



Camp Ruach Enrollment Packet Checklist

North Carolina law requires that we keep a number of current forms in our files for each child enrolled in summer camp. Please **complete and sign** all of the forms and documents listed here. **Please submit one completed packet per child. Submission of a current immunization record from your physician is required each year.**

- Child's Application for Enrollment
- Safe Arrival & Departure Form
- Emergency Contacts & Emergency Care Form
- Children's Medical Report & Permission to Administer Medication for Allergic Reactions
- Medication Administration Permission & Record Form
(Use for any medications other than those required to treat for allergic reactions).
- Asheville JCC Immunization Policy
- Sunscreen Permission Form
- Swimming & Transportation Permission Form
- Hand Sanitizer Permission Form
- Insect Repellent Permission Form
- Current** copy of your child's immunization record (we cannot pull from past years or past programs)
- Photo & Image Release Form/Photo Identification Submission
- Receipt of Behavior Guidelines & Discipline Policy and
Summary of the North Carolina Childcare Law Form
- Outside Employment Policy and Parental Waiver
- Receipt of Parent Handbook Form

I certify that all of the information I have provided is true and accurate. I understand that providing false or incomplete information will be cause for disenrollment from Camp Ruach. I have submitted all of the above listed documents for my child.

Child's Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



Date Application Completed _____

Date of Enrollment _____

CHILD'S APPLICATION FOR ENROLLMENT

To be completed, signed, and placed on file in the facility on the first day and updated as changes occur and at least annually

CHILD INFORMATION:

Date of Birth: _____

Full Name: _____
Last First Middle Nickname

Child's Physical

Address: _____

FAMILY INFORMATION:

Child lives with: _____

Father/Guardian's Name _____ Home Phone _____

Address (if different from child's) _____ Zip Code _____

Work Phone _____ Cell Phone _____

Mother/Guardian's Name _____ Home Phone _____

Address (if different from child's) _____ Zip Code _____

Work Phone _____ Cell Phone _____

CONTACTS:

Child will be released only to the parents/guardians listed above. The child can also be released to the following individuals, as authorized by the person who signs this application. In the event of an emergency, if the parents/guardians cannot be reached, the facility has permission to contact the following individuals.

| Name | Relationship | Address | Phone Number |
|------|--------------|---------|--------------|
| | | | |
| | | | |
| | | | |

HEALTH CARE NEEDS:

For any child with health care needs such as allergies, asthma, or other chronic conditions that require specialized health services, a medical action plan shall be attached to the application. The medical action plan must be completed by the child's parent or health care professional. Is there a medical action plan attached? Yes ___ No ___

List any allergies and the symptoms and type of response required for allergic reactions. _____

List any health care needs or concerns, symptoms of and type of response for these health care needs or concerns _____

List any particular fears or unique behavior characteristics the child has _____

List any types of medication taken for health care needs _____

Share any other information that has a direct bearing on assuring safe medical treatment for your child _____

EMERGENCY MEDICAL CARE INFORMATION:

Name of health care professional _____ Office Phone _____

Hospital preference _____ Phone _____

I, as the parent/guardian, authorize the center to obtain medical attention for my child in an emergency.
Signature of Parent/Guardian _____ Date _____

I, as the operator, do agree to provide transportation to an appropriate medical resource in the event of emergency. In an emergency situation, other children in the facility will be supervised by a responsible adult. I will not administer any drug or any medication without specific instructions from the physician or the child's parent, guardian, or full-time custodian.

Signature of Administrator _____ Date _____



Camp Ruach Safe Arrival & Departure

Child's Name: _____

Safe Arrival & Departure Policy:

To ensure the safety of all children at the JCC, parents and caregivers must follow the procedures established for licensed childcare facilities in North Carolina:

1. When you arrive, sign your child in, and bring him/her to the assigned group's meeting point. Tell the counselor that your child is present.
2. At pick-up time, sign your child out and let the counselor know that you are taking your child for the day.
3. If any persons other than a parent/guardian will be picking up your child, please list their names and contact numbers in the spaces below.

____ NO ONE other than a parent/guardian is allowed to pick up my child from the program.

____ The following people are authorized to pick up my child from the program:

1. _____ Tel: (____) _____
2. _____ Tel: (____) _____
3. _____ Tel: (____) _____
4. _____ Tel: (____) _____
5. _____ Tel: (____) _____
6. _____ Tel: (____) _____

Any changes to this list **must** be given IN PRINT or via email to the program director or youth programs assistant director. Please email the program director before 12:00 pm on the pick-up day to specify the change. This information will be conveyed to your child's counselor. Photo ID may be requested from any person picking up your child.

I, the parent/guardian of _____ have read the "Safe Arrival and Departure Policy" as stated above, and understand it.

Parent/Guardian Signature

Date



Emergency Contacts & Emergency Care

Child's Name: _____

If parent/guardian cannot be contacted, call (please list relationship):

Name/Relationship: _____

Daytime Phone: (_____) _____

Name/Relationship: _____

Daytime Phone: (_____) _____

Emergency Care:

Physician Name: _____

Address: _____

Physician Phone: (_____) _____

Hospital Preference: _____

In the event that I cannot be reached, I give permission for the Asheville JCC to act on my behalf to have emergency medical treatment administered to my child, and that I will be responsible for any costs incurred in the course of such treatment.

Parent/Guardian Signature

Date



Children's Medical Report & Permission to Administer Medication for Allergic Reactions

Child's Name: _____

____ My camper has no known allergies or medical conditions.

____ My camper has the following allergies. (Please list any known allergies or medical conditions and specify how you would like the JCC to manage these):

Please list any other condition for which your child is currently taking medication:

Permission to Administer Medication for Allergic Reactions

Permission must be provided for staff to administer prescription or over-the-counter medications to a child, when needed, for any allergic reactions. Medication must be provided in its original container and labeled clearly with the child's name. Staff will keep items out of reach of children when not in use.

Name of Medication: _____

Criteria for giving medication: _____

Amount and frequency of dosage: _____

Method of administering medication: _____

Permission is given for 6 months beginning: _____/ending: _____

Please place medication in a Ziploc bag, and submit with this form.

I give my permission for the Asheville JCC childcare staff to administer the medication listed above, in the manner described by me on this form, to treat my child's allergic reaction as needed.

Parent/Guardian Signature

Date



Medication Administration Permission & Record

Please use this form to provide permission for the JCC to administer medication for conditions ***other than an allergic reaction***. Medication must be provided in its original container and labeled clearly with the child's name. Staff will keep items out of reach of children when not in use.

Child's Name: _____

Medication: _____

Time(s) to Administer Medication: _____ Dosage: _____

Permission is given for dates beginning: _____ /ending: _____

Special Instructions: _____

Prescribing Provider: _____ Phone: _____

Medication log to be completed by JCC staff:

| Date | Time Administered | Dosage Given | Staff Signature |
|------|-------------------|--------------|-----------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Please place medication in a Ziploc bag, and submit with this form.

I give my permission for the Asheville JCC staff to administer the medication listed above, in the manner described by me on this form. I also give permission for the Asheville JCC to contact the prescribing provider, if necessary.

Parent/Guardian Signature

Date

Physician Signature

Date



Asheville JCC Immunization Policy

North Carolina General Statute 130A-152(a) requires immunizations for every child in this state. All children enrolled in the children's programs at the JCC must have an immunization record on file prior to admission. We will accept a "Children's Medical Report" form, signed and dated by a physician, OR a copy of the child's most recent physical exam along with the "Record of Immunization" form. These forms are provided to families at the time of enrollment, and must be faxed or emailed to us from the physician's office prior to attendance in our children's programs. The immunization record must include:

- Name of child
- Name of parent/guardian
- Child's birth date
- Vaccine administration dates
- Date of issue
- Name and address of physician
- If applicable, physician-verified history of disease, laboratory evidence of immunity or medical exemption.

Parents are required to provide updated immunization records each time their child receives a vaccination. Parents of children with missing or overdue vaccinations have 14 business days to submit an updated copy of their child's immunization record. Failure to comply within 14 business days will result in the child being excluded from our programs until the child is caught up on required vaccinations.

Exemptions

The Buncombe County Health Center, the American Academy of Pediatrics, the American Academy of Family Physicians, and the Centers for Disease Control and Prevention all strongly recommend that vaccines be given according to recommendations. Communal immunity to deadly and injurious preventable diseases is only achieved when at least 92% of the population is vaccinated. The more people who opt out of vaccinations, the more risk there is for the spread of disease.

The Asheville JCC is committed to protecting the health and safety of all of the children in our care, and we are particularly concerned with protecting those who cannot receive vaccinations due to medical reasons. We are therefore only accepting medical exemptions for children in our childcare and summer camp programs. We do not accept religious or philosophical exemptions, as we believe that the risk posed to children and immunocompromised adults who simply cannot receive vaccinations due to valid medical reasons is far too great.

If a licensed physician certifies in writing that a child has a health condition which is a valid contraindication to receiving a specific vaccine, then a permanent or temporary exemption may be granted. This statement must specify those immunizations which may be detrimental and the length of time they may be detrimental. In the event of an outbreak, medically exempt children will be excluded from care to avoid potential complications of the disease. The length of exclusion will depend upon the incubation period of the particular disease. The Department of Health will be consulted if an outbreak does occur.

Parent/Guardian Signature

Date



Sunscreen Permission

Child's Name: _____

I give permission to the staff of the Asheville Jewish Community Center to apply sunscreen to my camper.

Unless parent indicates below, the following sunscreen will be provided and used: "Blue Lizard SPF 30 Kids Sunblock, waterproof, sweat-proof, hypo-allergenic, PABA free, UVA, UVB"

I will provide my own sunscreen for use at the Asheville JCC. I give permission for the Asheville JCC staff to apply the following sunscreen to my camper:

Name/Brand of Sunscreen: _____

If you are providing a specific brand of sunscreen for your child, please submit it in a Ziploc bag with your child's name on both the bag and on the sunscreen.

I do not want sunscreen applied to my camper, even if there is a risk of sunburn.

Parent/Guardian Signature

Date

This authorization is valid for one year beginning the date of signature.



Camp Ruach Swimming & Transportation Permission

Child's Name: _____

1. Swimming Pool

I give permission for my camper to use the Asheville JCC on-site swimming pool, and to participate in swimming lessons with Asheville JCC staff.

Parent/Guardian Signature

Date

2. Walking to Other Locations

I give permission for my camper to leave the premises of the Asheville Jewish Community Center on field trips, and/or to walk to Weaver Park, Charlotte Street Park, Fran's Field and downtown Asheville. My child may also participate in supervised walks in the neighborhood adjacent to the JCC.

Parent/Guardian Signature

Date

3. Transportation by Bus and/or Car

I give permission for my camper to travel on buses hired by the Asheville JCC and/or on the Asheville JCC bus to transport my child to field trips.

I understand that the Asheville JCC will use age appropriate child restraint devices, and abide by all safety rules whenever my camper is transported in a vehicle.

Parent/Guardian Signature

Date

This authorization is valid for one year beginning on the date of signed authorization.



Hand Sanitizer Permission Form

Child's Name: _____

I give permission to the staff of the Jewish Community Center of Asheville to apply hand sanitizer to my child.

Unless parent indicates below, the following hand sanitizer will be provided and used: "Simply Right Body Care Hand Sanitizer"

I will provide my own hand sanitizer for use at the Asheville JCC. I give permission for the JCC staff to apply the following hand sanitizer to my child:

Name/Brand of Hand Sanitizer: _____

If you are providing a specific brand of hand sanitizer for your child, please submit in a Ziploc bag with your child's name on the bag and on the sanitizer.

I do not want hand sanitizer applied to my child. They will use soap and water.

Parent/Guardian Signature

Date

This authorization is valid for one year beginning the date of signature.



Insect Repellent Permission Form

Child's Name: _____

I give permission to the staff of the Jewish Community Center of Asheville to apply insect repellent to my child.

Unless parent indicates below, the following hand sanitizer will be provided and used: "Cutter: Natural Insect Repellent"

I will provide my own insect repellent for use at the Asheville JCC. I give permission for the JCC staff to apply the following insect repellent to my child:

Name/Brand of Insect Repellent: _____

If you are providing a specific brand of insect repellent for your child, please submit in a Ziploc bag with your child's name on it as well as on the insect repellent.

I do not want insect repellent applied to my child.

Parent/Guardian Signature

Date

This authorization is valid for one year beginning the date of signature.



Photo & Image Release

Child's Name: _____

I hereby agree to allow photographs and/or video images of my camper to be used by the Asheville Jewish Community Center, a non-profit organization. I understand that these images may be used for general public relations and promotional purposes, including printed and internet media.

Parent/Guardian Signature

Date

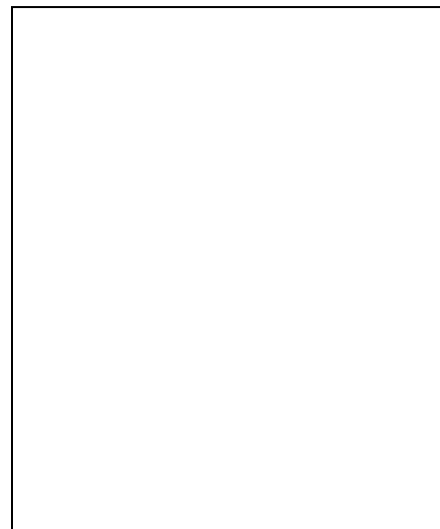
This authorization is valid for one year beginning on the date of signed authorization.

Photo Identification Submission

For the purpose of your camper's safety, we require that you submit a current photo for identification purposes. This photo will not be used for any other purposes.

Please submit a wallet-size photograph of your camper, and attach to this form. Your application will not be considered complete without this submission.

Please PASTE photo



The photograph submitted is valid for one year from the date of submission.



Behavior Guidelines & Discipline Policy

The JCC wants all of our children to have a great time when they participate in the Camp Ruach program. We feel that it is our responsibility to engage the children in fun and meaningful group activities that give them a sense of belonging and freedom of expression. We understand that praise and positive reinforcement are effective methods of behavior management. We also understand that we must act as role models for the children, consistently demonstrating kindness, good communication and respect. We will pay attention to their interests, set clear guidelines for them, and maintain consistency in our interactions with them.

We will make every effort to help children understand acceptable and unacceptable behaviors; it is therefore important that children enrolled in our camp are able to follow behavior expectations, take direction, and fully participate in program activities.

Parents/Guardians are required to inform the Asheville JCC in writing of any special circumstances that may affect the child's ability to participate fully, and to stay within the guidelines of acceptable behavior. These special circumstances include behavioral problems, as well as any psychological, medical or physical conditions.

When needed, one-on-one counselors provided by parents/guardians, are welcome in our program to help assist a child with special needs to participate, and follow our behavior expectations. The Asheville JCC is not responsible for providing one-on-one care. Children enrolled in our programs must be capable of participating in a group care environment with a ratio of 1 staff to 20 children.

Behavior Expectations

Children must cooperate with staff and follow directions

Children must respect other children, staff, JCC equipment and facilities, as well as outside properties visited

Children must stay with their designated group, adhering to our supervision requirements

Children must refrain from any behavior that threatens the safety or well being of any staff person or child in our program, including themselves

Threatening behaviors that are unacceptable include, but are not limited to:

- making fun of, or insulting someone; making obscene gestures or comments
- punching, kicking, slapping, biting or using physical violence of any kind
- using foul language
- taking someone's things or stealing
- writing nasty things about someone; shouting at someone; gossiping about someone
- Inappropriate physical contact; violation of personal space; threatening someone with physical violence



Discipline Policy

Step One

1. Children who fail to meet the stated behavior expectations, or who participate in unacceptable behaviors as described above, will first be given a verbal warning by their counselor. At that time, staff will point out the unacceptable behavior, will discuss how this behavior affects others, and will offer alternative, positive behavioral actions for the child to use. Children will be guided in an age-appropriate manner. Younger children may require more coaching than older children, who will only receive one verbal warning.

Step Two

2. If a child continues to have difficulty with his or her behavior, the child's parent/guardian will be notified with an incident report and/or a phone call during program hours. The child will be asked to take responsibility for the problematic behavior, by describing the behavior to his or her parents/guardians. **We ask that parents assist us in helping children to be accountable for their own behaviors.** A child that admits to and takes responsibility for his or her mistakes is taking a step toward changing the behavior. We will then determine a consequence for the behavior that will be designed to help change the behavior while in our program. (For example, a child that throws a ball at someone's head may become a referee for that game in the future, making sure nobody breaks the rules; or the child may be asked not to participate in a favorite activity for a specified amount of time.)

Step Three

3. **If the child's behavior continues to be disruptive or threatening,** the child may be subject to suspension, or expulsion. Parents/guardians will be called immediately and asked to pick up the child right away. Depending on the nature of the event, the child may be dismissed for the remainder of the day, or suspended for more than one day. Our staff will work closely with parents to help a child succeed in camp; however, it is ultimately the parents' responsibility to address any major difficulties that a child is having. If, after repeated interventions and attempts to help a child learn positive behaviors, the child remains unable to function in a group environment, that child may be asked to leave our program permanently.

Behaviors that may lead to immediate dismissal, suspension, or expulsion from our program include, but are not limited to:

- fighting or other violent or dangerous behavior
- possession of a weapon of any kind
- vandalism or destruction of property
- running away from designated group area
- theft
- bullying



The following requirements apply to both centers and homes.

Transportation

Child care centers or family child care homes providing transportation for children must meet all motor vehicle laws, including inspection, insurance, license, and restraint requirements. Children may never be left alone in a vehicle and child-staff ratio must be maintained.

Records

Centers and homes must keep accurate records such as children's attendance, immunizations, and emergency phone numbers. A record of monthly fire drills practiced with safe evacuation of children must also be maintained. A safe sleep policy must be developed and shared with parents if children younger than 12 months are in care.

Discipline

Each program must have a written policy on discipline, must discuss it with parents, and must give parents a copy when the child is enrolled. Changes in the discipline policy must be shared with parents in writing before going into effect. Corporal punishment (spanking, slapping, or other physical discipline) is prohibited in all centers and family child care homes. Religious-sponsored programs which notify the Division of Child Development and Early Education that corporal punishment is part of their religious training are exempt from that part of the law.

Parental Rights

- Parents have the right to enter a family child care home or center at any time while their child is present.
- Parents have the right to see the license displayed in a prominent place.
- Parents have the right to know how their child will be disciplined.

The laws and rules are developed to establish minimum requirements. Most parents would like more than minimum care. Child care resource and referral agencies can provide help in choosing quality care. Check the telephone directory or talk with a child care provider to see if there is a child care resource and referral agency in your community. For more information visit the Resources in Child Care website at: www.ncchildcare.nc.gov. For more information on the law and rules, contact the Division of Child Development and Early Education at 919-527-6500 or 1-800-859-0829 (In State Only), or visit our homepage at: ncchildcare.nc.gov.

Reviewing Files

A public file is maintained in the Division's main office in Raleigh for every center or family child care home.

These files can be

- viewed during business hours;
- requested via the Division's web site at www.ncchildcare.nc.gov; or
- requested by contacting the Division at 1-800-859-0829.

How to Report a Problem

North Carolina law requires staff from the Division of Child Development and Early Education to investigate a licensed family child care home or child care center when there has been a complaint. Child care providers who violate the law or rules may be fined up to \$1,000 and may have their licenses suspended or revoked. If you believe that a child care provider fails to meet the requirements described in this pamphlet, or if you have questions, please call the Division of Child Development and Early Education at 919-527-6500 or 1-800-859-0829.

Child Abuse or Neglect

Abuse occurs when a parent or caregiver injures or allows another to injure a child physically or emotionally. Abuse may also occur when a parent or caregiver puts a child at risk of serious injury or allows another to put a child at risk of serious injury. Neglect occurs when a child does not receive proper care, supervision, discipline, or when a child is abandoned.

North Carolina law requires any person who suspects child abuse or neglect to report the case to the county department of social services. In addition, any person can call the Division of Child Development and Early Education at 919-527-6500 or 1-800-859-0829 and make a report of suspected child abuse or neglect in a child care operation. Reports can be made anonymously. A person cannot be held liable for a report made in good faith. The operator of the program must notify parents of children currently enrolled in writing of the substantiation of any abuse/neglect complaint or the issuance of any administrative action against the child care facility.



Summary of the North Carolina Child Care Law and Rules

Division of Child Development and Early Education

North Carolina Department of Health and Human Services
820 South Boylan Avenue
Raleigh, NC 27603

Revised **December** 2014

The North Carolina Department of Health and Human Services does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services.



What is Child Care?

The law defines child care as:

- three or more children under 13 years of age
- receiving care from a non-relative
- on a regular basis - at least once a week
- for more than four hours per day but less than 24 hours.

The North Carolina Department of Health and Human Services is responsible for regulating child care. This is done through the Division of Child Development and Early Education. The purpose of regulation is to protect the well-being of children while they are away from their parents. The law defining child care is in the North Carolina General Statutes, Article 7, Chapter 110.

The North Carolina Child Care Commission is responsible for adopting rules to carry out the law. Some counties and cities in North Carolina also have local zoning requirements for child care programs.

Star Rated Licenses

Centers and homes that are meeting the minimum licensing requirements will receive a one star license. Programs that choose to voluntarily meet higher standards can apply for a two through five star license. The number of stars a program earns is based upon the education levels their staff meet and the program standards met by the program.

Family Child Care Homes

A family child care home is licensed to care for five or fewer preschool age children, including their own preschool children, and can include three additional school-age children. The provider's own school-age children are not counted. Family child care homes will be visited at least annually to make sure they are following the law and to receive technical assistance from child care consultants. Licenses are issued to family child care home providers who meet the following requirements:

- Home providers must be 21 years old with at least a high school education or its equivalent, and mentally and emotionally capable of caring for children.
- He or she must undergo a criminal records background check initially, and every three years thereafter.
- All household members over age 15 must also undergo a criminal records background check initially, and every three years thereafter.
- All family child care home providers must have current certification in CPR and first aid and complete an ITS-SIDS training (if caring for infants

0 -12 months) every three years. They also must complete a minimum number of training hours annually.

All family child care homes must meet basic health and safety standards. Providers must maintain verification of children's immunization and health status. They must provide developmentally appropriate toys and activities, as well as nutritious meals and snacks for the children in care. All children must participate in outdoor play at least one hour per daily, if weather conditions permit.

Child Care Centers

Licensing as a center is required when six or more preschool children are cared for in a residence or when three or more children are in care in a building other than a residence. Religious-sponsored programs are exempt from some of the regulations described below if they choose to meet the standards of the Notice of Compliance rather than the Star Rated License. Programs that operate for less than four consecutive months, such as summer camps, are exempt from licensing. Child care centers may voluntarily meet higher standards and receive a license with a higher rating. Centers will be visited at least annually to make sure they are following the law and to receive technical assistance from child care consultants.

Licensed centers must meet requirements in the following areas.

Staff

The administrator of a child care center must be at least 21, and have at least a North Carolina Early Childhood Administration Credential or its equivalent. Lead teachers in a child care center must be at least 18 and have at least a North Carolina Early Childhood Credential or its equivalent. If administrators and lead teachers do not meet this requirement, they must begin credential coursework within six months of being hired. Staff younger than 18 years of age must work under the direct supervision of staff 21 years of age or older. All staff must complete a minimum number of training hours including ITS-SIDS training for any caregiver that works with infants 12 months of age or younger. At least one person on the premises must have CPR and First Aid training. All staff must also undergo a criminal records background check initially, and every three years thereafter.

Ratios

Ratios are the number of staff required to supervise a certain number of children. Group size is the maximum number of children in one group. Ratios and group sizes

for licensure are shown below and must be posted in each classroom.

| Age | Teacher : Child Ratio | Maximum Group Size |
|--------------|-----------------------|--------------------|
| 0-12 months | 1:5 | 10 |
| 12-24 months | 1:6 | 12 |
| 2 years old | 1:10 | 20 |
| 3 years old | 1:15 | 25 |
| 4 years old | 1:20 | 25 |
| School-age | 1:25 | 25 |

Small centers in a residence that are licensed for six to twelve children may keep up to three additional school-age children, depending on the ages of the other children in care. When the group has children of different ages, staff-child ratios and group size must be met for the youngest child in the group.

Space and Equipment

To meet licensing requirements, there must be at least 25 square feet per child indoors and 75 square feet per child outdoors. Outdoor play space must be fenced. Indoor equipment must be clean, safe, well maintained, and developmentally appropriate. Outdoor equipment and furnishings must be child size, sturdy, and free of hazards that could injure children.

Curriculum

Four and five star programs must use an approved curriculum in their four-year-old classrooms. Other programs may choose to use an approved curriculum to get a quality point for the star-rated license. Child care programs choose the type of curriculum appropriate for the ages of the children enrolled. Activity plans must be available to parents and must show a balance of active and quiet, and indoor and outdoor activities. Rooms must be arranged to encourage children to explore, use materials on their own and have choices.

Health and Safety

Children must be immunized on schedule. Each licensed center must ensure the health and safety of children by sanitizing areas and equipment used by children. Meals and snacks must be nutritious, and children must have portions large enough to satisfy their hunger. Food must be offered at least once every four hours. Local health, building, and fire inspectors visit licensed centers to make sure standards are met. All children must be allowed to play outdoors each day (weather permitting) for at least an hour a day for preschool children and at least thirty minutes a day for children under two. They must have space and time provided for rest.



Receipt of Behavior Guidelines & Discipline Policy and Summary of North Carolina Childcare Law

Child's Name: _____

I have read and understand the Asheville JCC's Behavior Guidelines and Discipline Policy.

I have received a copy of the Summary of the North Carolina Childcare Law.

Parent/Guardian Signature

Date



Outside Employment Policy and Parental Waiver

Policy:

The Asheville JCC recognizes that families may choose to employ staff of the Asheville JCC, outside of the staff member’s official role at the JCC. For liability reasons, the Asheville JCC cannot facilitate these relationships, and will not provide staff names or contact information to families. Families choosing to hire or socialize with a member of the Asheville JCC staff are encouraged to undertake the same due diligence that they would undertake when forming any employment relationships.

Waiver

I, the undersigned adult, and parent or legal guardian of _____
[child enrolled in JCC childcare program] acknowledge and understand that the Asheville JCC is not responsible for actions taken upon my request by Asheville JCC staff that are outside their official capacity at the Asheville JCC. I further agree to release the JCC of liability for any and all actions taken by its employees outside of their official duties, upon my request

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



Receipt of Parent Handbook

Please keep the Parent Handbook & **return this form** with your completed enrollment packet forms.

I, _____, parent of _____
(parent/guardian name) (child's name)

Have received a copy of the 2017 Camp Ruach Parent Handbook. I understand that it is my responsibility to read this document carefully. I understand and agree to follow the policies described therein.

Parent/Guardian Signature

Date